

## City of Lewisburg – Request for Bids

Project Name: Lewisburg Recreation Center Window Replacement

Issue Date: March 18, 2026

Bid Due Date: Thursday, April 9, 2026 at 2 PM

### 1. Project Overview

The City of Lewisburg is seeking qualified contractors to provide all labor, equipment, and materials necessary to remove and replace twenty-nine (29) commercial storefront windows measuring approximately 79 inches wide by 89 inches tall each.

The scope of work includes complete removal and disposal of existing windows, supply and installation of new windows, and all necessary trim, caulking, weatherproofing, and finishing required to ensure a professional, secure, and watertight installation.

### 2. Project Location

Lewisburg Recreation Center  
1551 Mooresville Hwy  
Lewisburg, TN 37091

### 3. Scope of Work

Remove and dispose of 29 existing commercial storefront windows (approx. 79" W x 89" H each).

- Provide and install 29 new commercial storefront windows of the same dimensions.
  - New windows must be commercial-grade aluminum or steel-framed.
  - Must meet current building and energy code requirements.
  - Glass should be tempered safety glass, double-pane insulated, low-E coated.
- Seal all joints with commercial-grade weatherproof caulk or sealant.
- Install necessary exterior and interior trim as required.
- Clean all glass and window surfaces upon project completion.
- All work must comply with applicable local, state, and federal codes.

### 4. Project Schedule

- Bid Submission Deadline: April 9, 2026, 2PM CST
- Anticipated Award Date: April 16, 2026
- Project Start Date: April 23, 2026
- Project Completion Date: TBD. Within 30 days of receipt of materials. **PROJECT MUST BE COMPLETED AND INVOICED PRIOR TO JUNE 25, 2026.**

**Contractor is responsible for all accurate measurements. Site visits can be scheduled with the Director of Parks and Recreation, Cary Whitesell – [cary.whitesell@lewisburgtn.gov](mailto:cary.whitesell@lewisburgtn.gov).**

## 5. Bid Submission Requirements

Interested bidders must submit the following:

1. Bid Form (attached)
2. Proof of License and Insurance:
  - Contractor's license number
  - General Liability and Workers' Compensation coverage
3. References – at least 3 commercial projects completed within the last 5 years
4. Project Timeline
5. Warranty Information – Material and labor warranties

## 6. Selection Criteria

Bids will be evaluated based on:

- Total cost
- Compliance with specifications
- Project timeline
- Contractor experience and references
- Warranty terms

## 7. Additional Notes

The City of Lewisburg reserves the right to reject any or all bids.

All materials and debris must be removed from the site upon project completion.

Please provide a separate quote with 14 windows being tinted for UV protection.

The overall Project Scope of Work can be obtained at City Hall 131 East Church Street, Lewisburg, TN 37091. Please send sealed bids to City of Lewisburg 131 East Church Street, Lewisburg, TN 37091 Attn: Lewisburg Recreation Center Window Replacement

The City of Lewisburg, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

**Bid Form (Attach to Proposal)**

Description	Quantity	Unit Cost	Total Cost
Removal and disposal of existing windows	29		
New storefront windows (79"x89")	29		
Installation (including all materials)	29		

Total Bid Amount: \$\_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor License #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_