

POSITION ADVERTISEMENT – CITY TREASURER

City of Lewisburg - City Treasurer, Lewisburg, TN (Pop. 12,288). Salary commensurate with education, experience and marketplace conditions (salary range 75k-90k); plus, an excellent benefit package which includes, employer paid health insurance premium for employee at 100%, average dependent premiums paid by employee range from \$91 – \$223 monthly, health reimbursement account (HRA) with maximum out of pocket of \$500 for employee & family, employer paid life insurance of \$50k, defined benefit pension plan, annual attendance bonus, 14 paid holidays, accrued paid sick leave, and paid vacation days. The City of Lewisburg is seeking a finance professional to be their next City Treasurer. The City Treasurer is an appointed position responsible for all City General Funds averaging \$11 to \$12 million dollars and answers directly to the City Council. Position is under the general administrative direction of and evaluated by the City Manager. The position is responsible for the supervision of others and directs the financial activities of the City in budgeting, accounting, purchasing, tax collections, etc. Budgeting, accounts payable/receivable, debt and cash management, and pension management are a high priority. The City Treasurer also directs operational activities of the City in fleet management, information services, municipal court, and collaborates with the City Manager on other related work as required.

Candidates should possess a Bachelor's degree of Business Administration, Accounting, Finance, or closely related field; Master's degree preferred. In lieu of a Bachelor's degree, a candidate should possess a minimum of eight (8) years or more of relevant experience, preferably in public accounting and finance or closely related field. Three (3) to five (5) years of progressively responsible management experience in accounting and financial management required, preferably in public sector. Certified Government Finance Manager (CGFM), Certified Public Finance Officer (CPFO) or CPA with a minimum of five (5) years of primarily governmental experience with at least three (3) of those years in the State of Tennessee is preferred. If Treasurer qualifications do not meet the exemption criteria of the Municipal Finance Officer Certification (CMFO) and Education Act of 2007 (the Act), the candidate must enroll and successfully complete the CMFO education program and obtain certification from the State of Tennessee within two years.

A position description is available at www.lewisburgtn.gov Send cover letter and resume by February 10, 2023, via electronic mail to the University of Tennessee's Municipal Technical Advisory Service, attention Chuck Downham, MTAS Municipal Management Consultant, at chuck.downham@tennessee.edu. Initial review of applications will occur on February 13, 2023. Please direct questions to Chuck Downham, MTAS Municipal Management Consultant, at the same email address. Position open until filled.

The City of Lewisburg is an Equal Opportunity Employer.