

**MINUTES OF A SPECIAL CALL MEETING
OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF LEWISBURG**

**STATE OF TENNESSEE
COUNTY OF MARSHALL**

**CITY OF LEWISBURG
DECEMBER 27, 2022**

The Mayor and City Council of the City of Lewisburg met in a Special Call Meeting on Tuesday, December 27, 2022, at 3:00 p.m. at Lewisburg City Hall, 131 East Church Street to consider the following item (s) of business:

- a. Consider approval for a 24/72-hour new shift for the Lewisburg Fire Department.**
- b. Consider approval for funding for a new pool heater for the Lewisburg Recreation Center.**
- c. Discuss and consider approval for any time sensitive items relating to the City Treasurer position.**

Those present and attending were Mayor Jim Bingham, Councilmen; Vickie Michael, Patty Parsons, Tommy G. Burns and Peggy Harwell. City Manager Bam Haislip, and City Recorder Pam Davis.

Members Absent: Councilman Joe Bradford, City Treasurer Jack King, and City Attorney Quinn B. Stewart.

Mayor Bingham opened the meeting calling for the order of business as indicated above.

- a. Consider approval for a 24/72-hour new shift for the Lewisburg Fire Department.**

Discussion: City Manager Haislip as well as Councilman Michael, both who are members of the City Budget Committee explained it had been put before the Budget Committee in detail and the committee recommended the approval of the new shift on a 6-month trial basis (through June 30th). The recommendation consisted of the hiring of 4 new firefighters, and the department would be required to provide a monthly financial report on each employee through this trial period. The purpose of the report is to insure the abuse of the use of sick time is corrected as well as the cost of specific pay codes are reduced or eliminate. This will be reevaluated at the end of the trial period to determine its continuance.

Councilman Burns voiced his intent to vote No due to our current situation with the resignation of the City Treasurer as well as financial concerns.

Motion was made by Councilman Harwell, seconded by Councilman Michael to approve the new 24/72-hour shift for the Lewisburg Fire Department.

Upon a roll call vote:

Councilman Michael – Aye
Councilman Parsons – Aye
Councilman Burns – Nay
Councilman Harwell – Aye

Motion passes 3-1

- b. Consider approval of additional eligible expenditures funded through the American Rescue Plan Act (ARPA) as recommended by the Budget Committee for a new pool heater for the Lewisburg Recreation Center .**

Discussion: Detail information was given to the Council relating to the needed heater, consisting of estimated cost for heater, installation plus 10%. The cost of the heater is estimated at \$18k, installation is estimated at \$7500.00 plus the 10% brings a total estimated cost of \$28,050.00. The delivery time is est. 10 weeks from date of order. Confirmation was given that this project qualifies under the ARPA program.

Motion was made by Councilman Parsons, seconded by Councilman Harwell to approve the request for additional eligible expenditures funded through the American Rescue Plan Act (ARPA) as recommended by the Budget Committee for a new pool heater for the Lewisburg Recreation Center .

Upon a roll call vote:

Councilman Michael – Aye
Councilman Parsons – Aye
Councilman Burns – Aye
Councilman Harwell – Aye

Motion passes 4-0

- c. Discuss and consider approval for any time sensitive items relating to the City Treasurer position.**

Discussion: The Council discussed in detail the recent voluntary resignation from the current City Treasurer Jack King. Based on these discussions the following were proposed and approved by the City Council:

- 1. Consider approval to accept City Treasurer Jack King voluntary resignation effective immediately, further requiring that all city property in the possession of Jack King be turned over to the City by Wednesday, December 28th by 1:00 p.m.**

Motion was made by Councilman Parsons, seconded by Councilman Harwell to accept City Treasurer Jack King voluntary resignation effective immediately and require that all city property in the possession of Jack King be turned over to the City by Wednesday, December 28th by 1:00 p.m.

Upon a roll call vote:

Councilman Michael – Aye
Councilman Parsons – Aye
Councilman Burns – Aye
Councilman Harwell – Aye

Motion passes 4-0

- 2. Consider appointment of interim City Treasurer and interim salary.**

Discussion: Debbie Montgomery agreed to accept the position as interim City Treasurer with the agreement that she would continue to do her job as Grant Administrator during the interim period. Debbie requested the following:

- Salary of \$88,280.40. – breakdown of - \$66,950.00 for interim City Treasurer (current salary of the City Treasurer) and \$21,330.40 to continue to fulfill duties of the Grant Administrator (half of her current salary).

Motion was made by Councilman Parsons, seconded by Councilman Harwell to approve the appointment of Debbie Montgomery as Interim City Treasurer and to approve the aforementioned request.

Upon a roll call vote:

Councilman Michael – Aye

Councilman Parsons – Aye

Councilman Burns – Aye

Councilman Harwell – Aye

Motion passes 4-0

3. Consider approval of to move forward with hiring process for new full-time City Treasurer and set salary range.

Discussion: Previous process was discussed. Council agreed to use the same process involving MTAS for this search. Salary range was agreed at 75k-90k with an amendment to the education requirement to state Bachelors/Master preferred or equivalent experience clause.

Motion was made by Councilman Parsons, seconded by Councilman Harwell to approve moving forward with the hiring process as discussed and to set the salary range and education requirement as stated in the aforementioned.

Upon a roll call vote:

Councilman Michael – Aye

Councilman Parsons – Aye

Councilman Burns – Aye

Councilman Harwell – Aye

Motion passes 4-0

There being no further business, the Special Call Meeting of the Mayor and Council was adjourned at 4:07 p.m.

Jim Bingham, Mayor

Attest: Pamela R. Davis,
City Recorder