

**TITLE 1**

**GENERAL ADMINISTRATION<sup>1</sup>**

**CHAPTER**

1. CITY COUNCIL.
2. MAYOR.
3. CITY MANAGER.
4. CITY JUDGE.
5. CITY ATTORNEY.
6. TREASURER.
7. RECORDER.
8. CODE OF ETHICS.

**CHAPTER 1**

**CITY COUNCIL<sup>2</sup>**

**SECTION**

- 1-101. Councilmanic wards.
- 1-102. Time and place of regular meetings.
- 1-103. Order of business.
- 1-104. General rules of order.
- 1-105. Ordinance adoption procedure.

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<sup>1</sup>Charter references

See the charter index, the charter itself, and footnote references to the charter in the front of this code.

Municipal code references

Building, plumbing, electrical and gas inspectors: title 12.

Fire department: title 7.

Utilities: titles 18 and 19.

Wastewater treatment: title 18.

Zoning: title 14.

<sup>2</sup>Charter reference

City council: art. III, § 1.

**1-101. Councilmanic wards.**<sup>1</sup> The territory within the corporate limits of the City of Lewisburg shall be divided into five (5) wards numbered FIRST through FIFTH inclusive, the boundaries and designations of each being as follows<sup>2</sup>:

- (1) Deleted.
- (2) Deleted.
- (3) Deleted.
- (4) Deleted.
- (5) Deleted. (1985 Code, § 1-101, as amended by Ord. #02-08, Sept. 2002, and Ord. #12-06, Aug. 2012)

**1-102. Time and place of regular meetings.** The city council shall hold regular monthly meetings at 6:00 P.M. on the second Tuesday of each month at the city administration building. (1985 Code, § 1-102, as amended by Ord. #97-12, Aug. 1997; and Ord. #00-03, May 2000, modified)

**1-103. Order of business.** At each meeting of the city council the following regular order of business shall be determined by the mayor unless objected to by a majority vote of the members present:

- (1) Call to order by the mayor.
- (2) Roll call by the recorder.
- (3) Communications from the mayor.
- (4) Reading of minutes of the previous meeting by the recorder and approval or correction.
- (5) Approval of the monthly bills.
- (6) Approval of the financial statement.
- (7) Citizen input.
- (8) Old business.
- (9) New business.
- (10) Other business.
- (11) Adjournment. (1985 Code, § 1-103, modified)

**1-104. General rules of order.** The rules of order and parliamentary procedure contained in Robert's Rules of Order, Newly Revised, 1990 (9th Edition), shall govern the transaction of business by and before the city council

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<sup>1</sup>Charter references

Election of councilmen: art. III, § 4.

Wards: art. I, § 3.

<sup>2</sup>Ord. #02-08, Sept. 2002, deleted subsections (1)–(5) regarding wards and incorporated a ward map, which as been further replaced by Ord. #21-18, Jan. 2022 and is available in the city recorder's office.

at its meetings in all cases to which they are applicable and in which they are not inconsistent with provisions of the charter or this code. (1985 Code, § 1-104, modified)

**1-105. Ordinance adoption procedure.** All proposed ordinances shall be read in session before the city council at three (3) different meetings on separate days and shall be enacted and passed by a majority vote of a quorum of the city council and any ordinance not so read shall be null and void. At the discretion of the mayor without objection of the majority of the councilmen present, a proposed ordinance may be presented for consideration on first, second and third reading by only reading the caption of the proposed ordinance. (1985 Code, § 1-105, as replaced by Ord. #10-04, March 2010)